



# KONGHU VELALAR POLYTECHNIC COLLEGE

( Approved by AICTE, New Delhi & Affiliated to State Board of Technical Education, Tamilnadu )

Thuduppathi (Po), Seenapuram, Perundurai - 638 057. Erode Dist. TN.

Ph : 04294 - 245517 Cell : 98652 23111, 97888 62555

Web : www.kvpc.edu.in E-Mail : 591kvpc@gmail.com

**N.VISWANATHAN M.E.,  
PRINCIPAL**

**Letter No: KVPC/AICTE/TTP/2024-01**

**DATE: 05.03.2024**

**Sub: Implementation of Teacher Training Policy**

A new faculty member who completes his / her studies in a timely manner from any technical institution and joins in our polytechnic college needs basic training, he / she is required to provide quality outputs in the short run so that they lead to meaningful outcomes for the discipline in the medium duration which in turn a valuable impact for the institutions in the long duration. Therefore, the faculty member is required to plan the efforts and their directions to make the academic carrier meaningful.

- Faculty induction programme (FIP) has to be implemented just after recruitment of fresh teachers.
- He/She has to keep abreast with the latest DOTE syllabus in his subject.
- New faculty members are trained to develop the art of preparing a systematic lesson plan and effective classroom interaction developing competence in communication skill in various models relevant to technical problems.
- Training in human values through an appropriate process of self-exploration happened to be, by for the most important component of the training of fresh teachers.
- A teacher also has to learn the knack of continuous knowledge updating and lifelong learning.
- Apply the concepts, principles, and process of instructions and learning to ensure effective implementation of the curriculum.
- Demonstrate ethical and responsible, professional behavior in the performance of his duties and rules.
- Also, at successive stages of teaching career, training inputs about curricular development, infrastructure development, Institutional development, disciplinary and other important aspects of educational administration and policy formulation etc., will also be needed.
- The points explained above required the development of a comprehensive training policy for young inductee teachers at different stages of their carrier as well as meeting different needs.
- To prescribe the structure and contents of the training program at different levels.
- To monitor, facilitate and successfully improve the quality of training by proposing to develop suitable resource persons resource material and carrying out action research.
- Continuous updating of technical subject expertise by making mandatory, the successful completion of at least one subject course offer through technology based means every year from anywhere in the world.
- Basic understanding of the teaching – learning process.
- Training in preparing a systematic lesson plan and effective classroom interaction.
- Guided exposure to good teaching practice and lab development.
- Teaching in miscellaneous expects other than teaching such as administrative procedure, financial procedure and legal implication etc.,
- A fresher is required to attend two seminar / workshop / conferences in an academic year.

**PRINCIPAL**

**091, KONGHU VELALAR POLYTECHNIC COLLEGE,  
PERUMAPALAYAM, THUDUPPATHI (Post),  
PERUNDURAI - 638 057 ERODE**